



Vacancy

# WORLD PARA POWERLIFTING PROJECT MANAGER (F/M/X)

The International Paralympic Committee (IPC) offers the position of a full-time [World Para Powerlifting Project Manager \(f/m/x\)](#) in a multi-cultural team at the IPC Headquarters in Bonn, Germany, starting in early 2025.

## ABOUT THE IPC

At the IPC, we work as one team, aligned and focused on fulfilling our vision and mission.

The IPC's vision is for an inclusive world through Para sport. We believe that [Change Starts With Sport](#), and that the work of the Paralympic Movement is a catalyst for driving social inclusion and advancing the UN Convention on the Rights of Persons with Disabilities and the UN's 17 Sustainable Development Goals.

The IPC, a purpose-driven non-profit association, is the global governing body of the Paralympic Movement. We oversee the delivery of the Paralympic Games and Paralympic Winter Games and serve as International Federation for five Para sports. We enjoy a positive working relationship with the IPC Governing Board, members of which are democratically elected every four years by the IPC General Assembly. Since 1989, we have been creating change through sport with the Paralympic Games and Paralympic athletes at our core.

The IPC seeks to use the influential global position of the Paralympic Movement and the growing profile of Para athletes to challenge the stigma attached to disability and empower social transformation.

## ROLE

World Para Powerlifting (WPPO) is the department within the IPC responsible for the administration and growth of Para powerlifting worldwide. Para powerlifting is one of the biggest sports within the Paralympic Movement in terms of the number of participating athletes and countries. It was included in the Paralympic Games in Tokyo, Japan, in 1964 and has remained on the programme ever since,

**INTERNATIONAL PARALYMPIC COMMITTEE**

Dahlmannstraße 2, 53113 Bonn, Germany / [paralympic.org/powerlifting](http://paralympic.org/powerlifting)

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growing into one of the biggest and most attractive sports. WPPO aims to inspire Para powerlifting from around the world through opportunities to develop and perform on the international stage.

The [World Para Powerlifting Project Manager \(f/m/x\)](#) is accountable to the Head of World Para Powerlifting. The role plays a key part in guaranteeing the smooth functioning of the daily WPPO operations and supporting the delivery of all the WPPO portfolios.

## **CORE RESPONSIBILITIES**

- Supporting the projects across all WPPO portfolios to help the team effectively organise, track progress, execute tasks, and monitor timelines, and resource allocation.
- Managing and monitoring the competition sports equipment database and the use of sports equipment at competitions to ensure compliance with regulations and standards.
- Managing the Partners and stakeholders in the implementation of contractual rights.
- Managing the implementation of the Para powerlifting specific sports equipment licensing and certification system and liaising with relevant stakeholders.
- Leading and tracking all payments related to partners approved suppliers, courses, and competitions.
- Preparing presentations and assisting the Head of WPPO in drafting reports to the board and membership and following up on action items.
- Managing the process for competition approval and licensing for both athletes and technical officials.
- Conducting day to day administrative activities and providing service support to WPPO operations.
- Maintaining the WPPO athletes' information in the Sport Data Management System (SDMS) while also maintaining and updating the Sport's website, including the HUB learning courses and competitions calendar.
- Managing and supporting the learning & development portfolio and the Classification portfolio.
- Managing and leading the Athletes Committee and working groups.

## CORE REQUIREMENTS

For this position, we are looking for an energetic, open-minded individual with a passion to work as part of a team in a global sports organisation. The successful applicant demonstrates a meticulously organized work style and embodies an approachable, friendly demeanour, along with a keen awareness of diverse cultural and international contexts.

- Passion for the IPC's vision, mission and values.
- Excellent organisational & administrative skills, and able to work across multiple projects and maintain deadlines in a fast-paced environment.
- A minimum of 2 years of experience working in an international, multi-cultural environment, with respect and in the spirit of collaboration.
- Keen attention to detail and showcasing sharp problem-solving abilities for maintaining data accuracy.
- Proficiency in using MS Office (experience in databases and other data systems is an advantage).
- Fluency in English with excellent verbal and written skills (knowledge of other languages is an advantage).

## DESIRED REQUIREMENTS

- Experience in a sport/event management environment (for example: Organising Committee, NOC/NPC, Sport Federation, current or former athlete).
- Experience in project management.
- Knowledge of sports marketing and commercial.
- Knowledge of classification is an advantage.

Do you want to [apply](#)?

If you are interested and provide a good match with our requirements, please send your CV and cover letter in English and in pdf to [WorldParaPowerliftingJobs@paralympic.org](mailto:WorldParaPowerliftingJobs@paralympic.org)

For this position, we will review applications and interview candidates on a rolling basis.

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The IPC is an equal opportunity employer, and we especially encourage individuals with a disability and members of minority groups to apply; we support the relocation process and provide transitional accessible accommodation. For further information on the IPC, please contact us or visit our website under [www.paralympic.org](http://www.paralympic.org).

**We look forward to your application!**

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